

**CLINICAL & SYSTEMS INNOVATION SUPPORT  
ACP PROGRAMME FUNDING**

**APPLICATION REQUIREMENTS & EVALUATION CRITERIA**

**Objective:**

**To promote clinical and systems innovation to transform healthcare, in support of SingHealth Duke-NUS AMC priorities.**

**General Information**

1. The programmes should involve innovative proof-of-concept / proof-of-value ideas which can be focused on improving value to patients, reducing the total cost of delivering care, improving access to care, improving patient experience and staff experience, raising efficiency and productivity in novel / innovative ways. We will give priority to ideas that have potential for scaling and adoption across the cluster and beyond.
2. The programmes should define clear and measurable deliverables.
3. Awards will be based on alignment with the Clinical & Systems Innovation (CSI) funding support priorities & objectives, feasibility of implementation and scaling, degree of innovativeness, potential impact, and the promotion of collaboration between inter-professional groups.
4. Completed programmes that have positive outcomes should be presented at relevant national-level or higher-level conferences or congresses, or published (e.g. in relevant journals), and such presentations and articles should be made known to the secretariat of the programme for information and collation ([oot@singhealth.com.sg](mailto:oot@singhealth.com.sg)) no later than 3 days before the presentation or publication. (Examples of national-level events are the annual Singapore Healthcare Management Congress or Ministry of Health's (MOH) annual Healthcare Quality Improvement Conference).
5. Each submission should be made using the prescribed ACP Programme Proposal Form.
6. Each programme should be budgeted up to a maximum of S\$100,000 in quantum and can be for one year or multi-year, up to 3 years. The total quantum allocated for approved clinical innovation support programmes is approximately S\$400,000 for each cycle.
7. For the budget request, overseas travel expenses (e.g. overseas conference, seminars, etc.) are not supportable.
8. Clinical research support projects, education support and education research projects will not be supported as there is alternative ACP program funding for these categories of projects. If in doubt, please email [oot@singhealth.com.sg](mailto:oot@singhealth.com.sg) for clarification.

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**Typical considerations that had been used for evaluation of programme proposals:**

<b>Alignment with 'Clinical and Systems Innovation Support' priorities &amp; objectives</b>
<p>Please consider, among others, whether the proposal is in line with academic medicine priorities, to transform healthcare, especially in areas pertaining to:</p> <ol style="list-style-type: none"> <li>1) Improvement of patient experience, clinical outcomes, and patient safety</li> <li>2) Reduction in per capita cost of healthcare, promote quality and value-driven academic outcomes</li> <li>3) Improvement of the overall experience of providing care, from the perspective of healthcare staff</li> <li>4) Improvement of overall national and population health</li> </ol>
<b>Feasibility of Implementation and Scaling</b>
<p>Please consider, among other factors, the following:</p> <ol style="list-style-type: none"> <li>1) Is the proposal likely to be able to implemented beyond the scope of the programme proposal (which may be a pilot), with documented support by stakeholders for scaling beyond the initial scope?</li> <li>2) Does the proposal demonstrate clear potential for adoption and implementation in mainstream systems?</li> <li>3) Does the proposal outline clear solutions to address significant barriers to implementation?</li> </ol>
<b>Degree of Innovativeness</b>
<p>Please consider, among other factors, the following:</p> <ol style="list-style-type: none"> <li>1) Is the idea characterised by new creative approach(es) and has potential to transform healthcare?</li> <li>2) Can we expect a major change in the way healthcare is delivered through implementation of this idea?</li> <li>3) Is the idea novel and unique with limited or few comparable examples in the healthcare industry?</li> </ol>
<b>Potential Impact</b>
<p>Please consider, among other factors, the following:</p> <ol style="list-style-type: none"> <li>1) Does the proposal offer clarity of improvements and benefits, i.e. cost savings, time savings, patient experience and outcomes, to the health system, in the following scenarios: a) if the programme proposal is successful, b) when implemented and scaled-up?</li> <li>2) Does the proposal show a clear methodology for data collection to quantify the benefits and the costs in the course of the project?</li> <li>3) If the proposed idea is implemented and scaled-up, how significant will the improvement to the health system be?</li> </ol>
<b>Additional relevant considerations</b>
<p>Other aspects about the proposal:</p> <ol style="list-style-type: none"> <li>1) Is the proposal well structured, coherent, and thoughtfully designed?</li> <li>2) Does the proposal promote collaborations with inter-professional groups?</li> </ol>

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**Frequently Asked Questions**

**Project Qualification**

**1. What is the eligibility criteria to fulfil for the grant applications?**

Nurses, AHPs, administrators and clinicians are encouraged to participate in collaboration with ACPs.

**2. What are the evaluation criteria of the Clinical & Systems Innovation (CSI) funding support?**

Projects are evaluated on various aspects:

- a. Alignment with Academic Medicine priorities & objectives
- b. Feasibility of implementation and scaling
- c. Degree of innovativeness
- d. Potential impact
- e. Structure, clarity and design of proposal
- f. Collaboration with inter-professional groups

**3. Can we still apply for CSI using the same project if we have already received a grant from another funding body/organisation concurrently?**

This is possible, provided the project is funded by a non-Academic Medicine Fund (e.g. National Grant, Commercial Grant etc.). You are required to indicate initial results, how those compare with what was originally envisaged, and any learnings thus far.

**4. Can we submit our proposal for CSI if the project has already started?**

You may seek further funding support from the grant for scaling or further development purposes or if your project has received seed funding previously and the funding programme has ended. You are required to indicate initial results, how those compare with what was originally envisaged, and any learnings thus far.

**5. Are travel expenses to other countries during the project duration supported under the CSI programme?**

No. Overseas travel expenses will not be supported under the funding.

**6. What types of costs are eligible for funding support?**

Please refer to the file titled "AM FUNDING GUIDELINES" attached in the grant call email.

**Application and Disbursement Procedure**

**7. What do we need to do to apply for the grant?**

- a) Fill up the grant application form.
- b) Submit your application form before the deadline.
  - i. For applicants who are affiliated to an Academic Clinical Programme (ACP), please submit your application form to JOAM at [joam@singhealth.com.sg](mailto:joam@singhealth.com.sg) through your respective ACP, with endorsement from your ACP Chair and Vice-Chair in-charge.

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- ii. We also welcome applicants who are not affiliated to an ACP, or who would like assistance to be linked up with potential ACP collaborators. For such applicants, email [oot@singhealth.com.sg](mailto:oot@singhealth.com.sg) for assistance to link up with a potential collaborator in an ACP.

Please refer to the list of key ACP administrators in Annex A.

- c) Shortlisted applicants will be informed by JOAM, through the submitting ACP, and be invited to pitch their idea to a panel.

**8. Can 1 staff submit more than 1 grant application?**

Yes, we are open to multiple different projects from each staff provided that he/she has adequate resources (including time and attention) to undertake multiple projects.

**9. If my project is awarded, how does the disbursement take place?**

Funds will be disbursed to the host institution of the ACPs (e.g. KKH for OBGYN and PAEDS ACP).

**10. How often am I required to report on the project progress?**

All awarded projects are required to submit quarterly updates on status (a simple slide deck of around 5 slides, where the template will be provided), an annual progress report and a final report at the end of the award period.

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**ANNEX A**

**List of ACP Administrators**

<b>S/N</b>	<b>ACP</b>	<b>Name</b>	<b>Institution</b>
1	Anaesthesiology and Perioperative Sciences Academic Clinical Programme (ANAES ACP)	Neoh Gaik Yie, Christine	SGH
2	Cardiovascular Sciences Academic Clinical Programme (CVS ACP)	Tan Soo Hwee, Tasha	NHCS
3	Emergency Medicine Academic Clinical Programme (EM ACP)	Mae Sia	CGH
4	Family Medicine Academic Clinical Programme (FM ACP)	Quek York Tong, Eugene	SHP
5	Medicine Academic Clinical Programme (MED ACP)	Tan Laye Yuen, Lynn	SGH
6	Musculoskeletal Sciences Academic Clinical Programme (MSKSC ACP)	Thng Suyin, Tiffany	SGH
7	Neuroscience Academic Clinical Programme (NEUROSC ACP)	Lum Lai Lin, Jeannie	NNI
8	Obstetrics & Gynaecology Academic Clinical Programme (OBGYN ACP)	Wong Shuxian, Julin	KKH
9	Oncology Academic Clinical Programme (ONCO ACP)	Gary Ong Su Ming	NCCS
10	Ophthalmology & Visual Sciences Academic Clinical Programme (EYE ACP)	Chia Hui Yien	SNEC
11	Oral Health Academic Clinical Programme (ORH ACP)	Liu Wei Yang, Edwin	NDCS
12	Paediatrics Academic Clinical Programme (PAEDS ACP)	Yong Lee Kin, Jaxii	KKH
13	Pathology Academic Clinical Programme (PATH ACP)	Cai Huiling	SGH
14	Radiological Sciences Academic Clinical Programme (RADSC ACO)	Ang Choo Ping, Mindy	SGH
15	Surgery Academic Clinical Programme (SURG ACP)	Low Ngor Heng & Karen Chen Yi Chen	SGH