

## ACP PROGRAMME FUNDING EDUCATION SUPPORT

### APPLICATION REQUIREMENTS & EVALUATION CRITERIA

**Objective:**

To encourage development of healthcare education programmes or initiatives which are sustainable and in line with academic medicine priorities.

**General Information:**

1. A healthcare education programme/ initiative (i.e. proposal) that clearly demonstrates strong alignment with any one or more of the SingHealth Duke-NUS Academic Medical Centre (AMC) education strategic thrusts (as listed below) is preferred:
  - (a) *Develop capacity and capability to achieve education excellence*
  - (b) *Build a community of collaborative practice-ready professionals through Inter-professional Practice and Education (IPE)*
  - (c) *Enhance education platforms by leveraging innovation and technologies*
  - (d) *Streamline and integrate training & development, structures and support services*
  - (e) *Foster wellness, resilience & nurture psychologically safe environments in healthcare*
  
2. Not in any order of priority, the worthiness of a proposal to be considered for an award will generally be based on an overall assessment of the following key factors:
  - (a) *Meets educational needs*
  - (b) *Impactful*
  - (c) *Sustainable*
  - (d) *Committed to scholarship*
  - (e) *Patient Service enhancing*
  - (f) *Aspiring to Excellence*
  - (g) *Outcome focused*
  - (h) *Innovation & Technology*
  - (i) *Programme Evaluation*
  - (j) *Transferable where appropriate*
  
3. All application(s) must be completed using the prescribed ACP Programme Proposal Form. Failure to comply with requirements and/ or an incomplete application will be disqualified and will not be reviewed.

**ACP PROGRAMME FUNDING  
EDUCATION SUPPORT**

**APPLICATION REQUIREMENTS & EVALUATION CRITERIA**

4. Each programme should be budgeted up to a maximum of S\$50,000 in quantum and can be for one year or multi-year, up to 3 years.
5. Each proposal is expected to have clearly defined and measurable outcomes/deliverables that will contribute to the advancement of knowledge in academic medicine and effectively strengthen education practices across the AMC.
6. The PI of a successfully completed project supported by this source of funding is expected to present learning points at an appropriate senior management meetings/gathering, which should include presentation(s) at national-level or higher-level education conferences/ congresses. The objective is dissemination of learning & experience so that others may benefit as well.
7. There should not be any duplication or overlap with existing platforms/resources within SingHealth Duke-NUS Academic Medical Centre (e.g. AM.EI, SingHealth Academy, e-Learning, Blackboard etc.).
8. It should be noted that in the budget request, purchase of overseas consultancy service delivered in Singapore is not supportable. In addition, funding of honorarium, reimbursement for staff (regardless whether one is an employee of Duke-NUS, SingHealth or her institutions), payments to or involving overseas consultants are generally not supported.
9. In general, the following are not supported:
  - (a) Education Research projects,
  - (b) Clinical Education projects and
  - (c) Medical/Clinical Education courses as there are alternative sources of funding for them.
10. These documents and data therein will be made available to any persons who are reasonably required to review, evaluate, recommend, and approve the award. They shall also subsequently be used to facilitate administration, talent management and development within the SingHealth Duke-NUS Academic Medical Centre.