**SingHealth Duke-NUS Scientific Congress 2025
Call for Proposals
Deadline for submission: 12 Mar 2025**

Restricted, Sensitive (Normal)

1. **PROGRAMME PROPOSAL DETAILS**

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| **Programme Type:***Please tick accordingly* | [ ]  **Symposium – 90 mins** *(discussion-based)*

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| *Welcome & Introduction by Session Chairperson* | *5mins* |
| *Sharing by* ***4 to 5 speakers*** *(Each speaker is allocated 15 - 20 mins)* | *80mins*  |
| *Panel Discussion or Q&As* | *5mins* |

[ ]  **Plenary** **– 45 mins**

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| *Welcome & Introduction by Session Chairperson* | *5mins* |
| *Sharing by* ***1 speaker*** | *35mins*  |
| *Q&As* | *5mins* |

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| **Programme Category:** | Choose an item. |
| **If you have selected others above,** **please specify:** | Click or tap here to enter text. |
| **Programme Title:** | Click or tap here to enter text. |
| **Motivation for Programme** *(in no more than 50 words)***:***E.g. Rationale, personal work experience, new & innovative idea/literature, etc.*  |
| Click or tap here to enter text. |
| **Programme Details:***Please address the following guidelines where applicable.* |
| 1. **Programme Description** *(in no more than 300 words)***:**

Please provide the details as you would like it to be listed on the website. |
| 1. **Learning Objective(s)**:

*Please include how achievement of objectives will be measured.* |
| 1. **Target Audience**:

*Please include if the participants are required to have any prerequisite level of knowledge/experience relating to the topic, if necessary* |
| 1. **Programme Outline**:

*Please include information, e.g key discussion points, take-home messages, etc.* |
| 1. **No. of expected audience / Maximum size of audience**:

Click or tap here to enter text. |

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1. **DETAILS OF MAIN PRESENTER**

This proposal must be submitted by the main presenter/ chairperson. The information will be used for contact and publicity purposes.

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| **Salutation:** | Please select accordingly |
| **Profession:** | Please select accordingly If student, *please indicate programme*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Others, *please indicate*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Full Name:***Please underline your family name* | Click or tap here to enter text. |
| **Organisation:** | Click or tap here to enter text. |
| **Primary ACP:***(Applicable for SingHealth staff only)* | Click or tap here to enter text. |
| **Department:** | Click or tap here to enter text. |
| **Designation:** | Click or tap here to enter text. |
| **Contact Details:**  | Click or tap here to enter text. | (Mobile) | Click or tap here to enter text. | (Office) |
| **Email Address:** | Click or tap here to enter text. |

1. **MAIN PRESENTER: BRIEF INTRODUCTION**

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| **In no more than 200 words**, please provide a short description of yourself *(in third-person point of view)* |

1. **DETAILS OF CO-PRESENTERS** *(applicable for* ***symposium*** *only)*

Note:

All presenters are to be confirmed at time of proposal submission.

Please provide the particulars of the other presenters in your symposium.

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| **Full Name:***Please include salutation and underline your family name.* | **Organisation:** | **ACP** | **Department:** | **Designation:** | **Email Address:** |
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1. **SUBMISSION**

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Please email the completed form to the Conference Secretariat at shsdn.scientificcongress@singhealth.com.sg by **12 Mar 2025.**

Upon submission, an acknowledgement email will be sent to the address given in the profile of the main presenter; if you do not receive a reply, please contact us via email.

1. **CONSENT**

By submitting this form, you hereby agree to the Guidelines for Proposal Submission as stated on the Conference website and consent to:

* the Secretariat of the SingHealth Duke-NUS Scientific Congress 2025 collecting, using and/or disclosing your personal data in compliance with the Singapore Personal Data Protection Act (PDPA) and all subsidiary legislation for the purpose of the Conference, subsequent registration to and all other actions necessary in relation to the event.
* the Secretariat of the SingHealth Duke-NUS Scientific Congress 2025 and its related corporations and its service providers of taking your photographs during this Conference for use in promotional brochures, publicity and other related purposes.