ACADEMIC MEDICINE INNOVATION INSTITUTE ADOPTION GRANT

<u>Frequently Asked Questions</u>

1. **What is the eligibility criteria to fulfil for the grant applications?**
   Nurses, AHPs, administrators and clinicians are encouraged to participate in collaboration with ACPs.

2. **What are the evaluation criteria of the Adoption Grant?**
   Projects are evaluated on various aspects:
   a) Scoping of Clinical Need
   b) Proposed Innovation
   c) Methodology
   d) Alignment with SingHealth Duke-NUS AMC & AMII Priorities
   e) Degree of Novelty of Innovation
   f) Implementation, Scalability and Capability Development

3. **Can we still apply for the Adoption Grant if we have already received a grant from institutions and/or domains?**
   Applicants who have received grants from institutions or domains for the same project and purposes are eligible for the adoption grants.

4. **Are travel expenses to other countries during the project duration supported under the Adoption grant?**
   No. Overseas travel expenses will not be supported under the funding.

5. **What types of costs are eligible for funding support?**
   Please refer to the AM Funding Guidelines to find out what costs are eligible for funding support. Alternatively, you can use this link https://www.singhealthdukenus.com.sg/amcompass-resources/Documents/Repository%20for%20AM%20Grants/AM%20Funding%20Guidelines%20(Apr%202021).pdf.

6. **What do we need to do to apply for the grant?**
   a) Fill up the grant application form. If in doubt, please email innovate@singhealth.com.sg for assistance and clarifications.
   b) Submit your application form to innovate@singhealth.com.sg before the deadline 14 January 2022.
   c) Shortlisted applicants will be informed and will be invited to pitch their idea to a panel.

7. **Can 1 staff submit more than 1 grant application?**
   Yes, we are open to multiple different projects from each staff provided that he/she has adequate resources (including time and attention) to undertake multiple projects.

8. **If my project is awarded, how does the disbursement take place?**
   Funds will be disbursed to the host institution of the ACPs (e.g. KKH for OBGYN and PAEDS ACP).

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9. **How often am I required to report on the project progress?**
   All awarded projects are required to submit:
   a) Quarterly verbal updates on status
   b) Annual progress report and final report at the end of the award period, and
   c) Annual financial schedules.
   d) Progress report should include details / specifications on the solution, user feedback survey outcomes, bench-top test results, where applicable

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