

RESEARCH

@ SINGHEALTH DUKE-NUS
ACADEMIC MEDICAL CENTRE

CLINICAL RESEARCH COORDINATORS THE HEART OF CLINICAL RESEARCH

WHAT DO THEY DO?

A Clinical Research Coordinator implements and coordinates research and administrative procedures of clinical trials/research studies.

As the backbone of any successful clinical trial/research, CRCs think fast on their feet to manage day-to-day study operations, possess strong organisational and problem solving skills with in depth knowledge on study protocols and regulatory requirements.

Before the study commences...

- **Ensure regulatory approvals** and contractual agreements are in place
- **Preparation of the site** to be ready for the study within the projected timeframe
- **Disseminate information** to study team members and stakeholders

During the Study...

- **Manage and assist investigators** in the execution of the study in accordance to study protocol, policies and legislation
- **Identify potential study subjects** who meet eligibility criteria
- **Input research data accurately**
- **Ensure timely safety reporting**

After study completion...

- **Ensure submission of necessary reports** to IRB, including submission and maintenance of all relevant forms
- **Ensuring all data queries** are resolved
- **Assist in the archival** of study documents

THE 5 CORE DUTIES OF A CRC



Connection

- Being the 'face' of the study to create the rapport and trust required between subject and study to ensure retention rates
- Helping the subjects navigate various research processes
- Empower the participant with necessary information to make informed decisions



Coordination

- Navigate strict eligibility criteria adhering to legislations, research policies and study protocols
- Data monitoring and reporting



Commitment

- Seeks ways to overcome challenges to ensure success of study with integrity
- Ensure completion of necessary data and information



Communication

- Serve as main point of contact between study subjects, investigators/study team members, sponsor and stakeholders



Collaboration

- Develop partnerships, self motivated to explore resources to facilitate an efficient trial/research
- Serve as the resource for the clinical research

