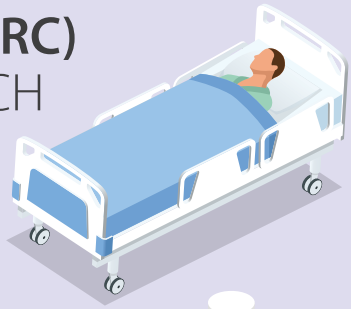
# RESEARCH
## @ SINGHEALTH DUKE-NUS ACADEMIC MEDICAL CENTRE

amri Academic Medicine Research Institute
SingHealth Duke-NUS

## CLINICAL RESEARCH COORDINATORS (CRC)
THE HEART OF CLINICAL TRIALS/RESEARCH



## WHAT DO THEY DO?

A CRC implements and coordinates research and administrative procedures of clinical trials/research studies.

As the backbone of successful clinical trials/research, CRCs think fast on their feet to manage day-to-day study operations, possess strong organisational and problem solving skills with in-depth knowledge on study protocols and regulatory requirements.

### Before the study commences...
- **Ensure regulatory & ethics approvals** and contractual agreements are in place
- **Preparation of the site** to be ready for the study within the projected timeframe
- **Disseminate information** to study team members and stakeholders

### During the Study...
- **Manage and assist investigators** in the execution of the study in accordance to study protocol, policies and legislation
- **Identify potential research participants** who meet eligibility criteria
- **Input research data accurately**
- **Ensure timely safety reporting**

### After study completion...
- **Ensure submission of necessary reports** to IRB & regulatory authorities, including submission and maintenance of all relevant forms
- **Ensure all data queries** are resolved
- **Assist in the archival** of study documents

## THE 5 CORE DUTIES OF A CRC

### Connection
- Be the 'face' of the study to create the rapport and trust required between research participants and study to ensure retention rates
- Help the research participant navigate various research processes
- Empower the research participant with necessary information to make informed decisions

### Coordination
- Navigate strict eligibility criteria adhering to legislations, research policies and study protocols
- Data monitoring and reporting

### Communication
- Serve as main point of contact between research participants, investigators/study team members, sponsor and stakeholders

### Commitment
- Seek ways to overcome challenges to ensure success of study with integrity
- Ensure completion of necessary data and information

### Collaboration
- Develop partnerships, self motivated to explore resources to facilitate an efficient trial/research
- Serve as the resource for the clinical trials/research

Information correct at time of printing (2019).