Academic Medicine Education Institute
SingHealth Duke-NUS

2024/2025 PROGRAMME CALENDAR

DOMAINS LEGEND:

- **DESIGN!** DESIGNING AND PLANNING LEARNING
- **ENGAGE!** TEACHING AND FACILITATING LEARNING
- **ASSESS!** ASSESSMENT OF LEARNING
- **IMPACT!** EDUCATIONAL RESEARCH AND SCHOLARSHIP
- **LEAD!** EDUCATION MANAGEMENT AND LEADERSHIP

TYPE	DOMAINS	LEVEL		PROVIDER	CLASS SIZE	DURATION	2024 APR	2024 MAY	2024 JUN	2024 JUL	2024 AUG	2024 SEP	2024 OCT	2024 NOV	2024 DEC	2025 JAN	2025 FEB	2025 MAR
ONLINE/BLENDED LEARNING PROGRAMMES																		
ESSENTIAL		**1**	**Online Essentials in Clinical Education** This programme consists of 5 concise modules that will allow healthcare educators to acquire foundational knowledge of teaching and learning practice in clinical education.	AMEI & CRAFD	-	2 Months	**Apr 2024 - May 2024**			**Jul 2024 - Aug 2024**			**Oct 2024 - Nov 2024**			**Jan 2025 - Feb 2025**		
ESSENTIAL		**2**	**DESIGN!** Planning a Learning Module	AMEI & CRAFD	10 - 30	4 Months				**Jul 2024 - Oct 2024**						**Jan 2025 - Apr 2025**		
ESSENTIAL		**2**	**DESIGN!** Developing Resources that Support Learning	AMEI & CRAFD	10 - 30	4 Months	**Apr 2024 - Jul 2024**						**Oct 2024 - Jan 2025**					
FACE-TO-FACE* PROGRAMMES																		
ESSENTIAL		**1**	**Essentials in Clinical Education – Face-to-Face Workshop** Note: This workshop is only open to Participants who have successfully completed the Online Essentials in Clinical Education course	**AMEI & CRAFD**	**5 - 8**	**0.5 Day**	**23 Apr (Tue)** 1330 - 1630 Zoom	**16 May (Thu)** 0900 - 1200 Zoom		**09 Jul (Tue)** 1330 - 1630 Zoom	**22 Aug (Thu)** 0900 - 1200 Zoom		**8 Oct (Tue)** 1330 - 1630 Zoom	**7 Nov (Thu)** 0900 - 1200 Zoom		**14 Jan (Tue)** 1330 - 1630 Zoom	**6 Feb (Thu)** 0900 - 1200 Zoom	
ESSENTIAL		**1**	Critical Appraisal of Education Literature	AMEI	8 - 12	0.5 Day											**18 Feb (Tue)** 1300 - 1700 Academia, L1-S4	
SELECTIVE		**1**	Designing Effective Objectives and Quality Multiple Choice Questions	AMEI	10 - 20	0.5 Day						**12 Sep (Thu)** 0900 - 1200 Academia, L1-S1					**13 Feb (Thu)** 0900 -1200 Academia, L1-S3	
SELECTIVE		**1**	Designing Engaging Learning Activities With Technology	AMEI	15 - 20	0.5 Day					**29 Aug (Thu)** 0900-1200 Academia, L2-S3 Exp							
SELECTIVE		**1**	The "Flipped" Classroom: Using Team-Based Learning to Enhance the Learning Within Your Course	AMEI	10 - 40	0.5 Day				**30 Jul (Wed)** 0900 - 1200 Zoom						**07 Jan (Tue)** 0900 - 1200 Zoom		
SELECTIVE		**1**	Maximising the Impact of Feedback NEW!	AMEI	8 - 12	1 Day					**15 Aug (Thu)** 0900 - 1600 Academia, L1-S4							**11 Mar (Tue)** 0900 - 1600 Academia, L1-S4
SELECTIVE		**1**	Power Up for Success - Manage your Emotional Intelligence NEW!	AMEI	10 - 20	0.5 Day							**15 Oct (Tue)** 0900 - 1200 Academia, L1-S4					**6 Mar (Thu)** 0900 - 1200 Academia, L1-S4
SELECTIVE		**1**	**JUMPSTART YOUR TEACHING!** Quick Tips to Teaching for a Beginning Educator	AMEI & CRAFD	12 - 20	0.5 Day		**14 May (Tue)** Run 1: 0900 - 1130 Run 2: 1300 - 1530 Zoom										
ESSENTIAL		**2**	**DESIGN!** Planning for an Educational Evaluation	AMEI & CRAFD	10 - 16	0.5 Day				**25 Jul (Thu)** 1330 - 1630 Zoom								
ESSENTIAL		**2**	**ENGAGE!** Everyday Teaching and Learning across Health Professions	AMEI	15-35	0.5 Day	**01 Apr (Mon)** 1400 - 1700 SKH			**01 Jul (Mon)** 1400 - 1700 Academia, L1-S3		**30 Sep (Mon)** 1400 - 1700 CGH						**3 Mar (Mon)** 1400 - 1700 Academia, L1-S1
SELECTIVE		**2**	**ENGAGE!** Peer Observation of Teaching	AMEI	4 - 12	0.5 Day	**25 Apr (Thu)** 1400 - 1700 Academia, L1-S4						**01 Oct (Tue)** 1400 - 1700 Academia, L1-S4					
SELECTIVE		**2**	**ENGAGE!** Facilitation 101	AMEI	9 - 15	0.5 Day		**9 May (Thu)** 0900 - 1200 Academia, L2-S1			**6 Aug (Tue)** 0900 - 1200 Academia, L2-S3 Exp					**21 Jan (Tue)** 0900 - 1200 Academia, L1-S4		
SELECTIVE		**2**	**ASSESS!** Workplace-based Assessment - Part 1 NEW!	AMEI	15-20	0.5 Day			**6 Jun (Thu)** 1400 - 1700 Academia, L1-S3									
SELECTIVE		**2**	**ASSESS!** Workplace-based Assessment - Part 2 NEW!	AMEI	15-20	0.5 Day										**23 Jan (Tue)** 1400 - 1700 Academia, L1-S4		
SELECTIVE		**2**	**IMPACT!** Craft of Education Research Writing	AMEI	8 - 12	1 Day							**24 Oct (Thu)** 0930 - 1630 Academia, L2-S1					
ESSENTIAL		**2**	**IMPACT!** Developing Posters and Abstracts	AMEI	5 - 8	0.5 Day	**4 Apr (Thu)** 0900 - 1300 Academia, L1-S4											
ESSENTIAL		**2**	**IMPACT!** Developing a Conceptual Framework for Education Research	AMEI	4 - 6	1 Day		**7 May (Tue)** 0930 - 1630 Academia, L1-S4										
SELECTIVE		**2**	**IMPACT!** Tips on Writing Letters of Intent (For AMEI Education Grants ONLY)	AMEI	5 - 8	0.5 Day												**26 Mar (Wed)** 0900 – 1300 Academia, L1-S4
SELECTIVE		**2**	**IMPACT!** Tips on Writing Education Grants (For AMEI Education Grants ONLY)	AMEI	5 - 8	0.5 Day	[For invited AMEI Education Grant Applicants only] **Run 1: 9 Jul (Tue)** - 0900 - 1300, Academia, L1-S4 (ER); **Run 2: 10 Jul (Wed)** - 1300 - 1600, Academia, L2-T2											

An acknowledgement email with workshop details (including course fee) will be sent to registrants within 5 working days of registration.
Funding for registration have been provided in the form of the Tan Yew Hock Faculty Development Funds to help cater for **SingHealth Nurses** and **Allied Health educators** not within the presently-formed ACPs. Please contact amei-info@duke-nus.edu.sg for more details.
*Face-to-Face Programmes: Subject to COVID-19 Situation and prevailing advisory.

*Information is correct as of 12 Oct 2023 and subject to changes.